

## ST MARY'S CATHOLIC CEMETERY REGULATIONS/ RULES

St Mary's Cemetery is located at Sec. 8 T. 14 R 5, Kildare Township, Juneau Co., WI Cemetery will be maintained in a manner to preserve it's Sacred Character. All interments and removals are subject to the Cannon Law of the Catholic Church, the rules and regulations of the Diocese, Laws of Juneau County, and the regulations as set by the Cemetery Committee. All proceedings will be Christian in Nature. The Pastor has final approval of all Officiants. All burials and removals will be under the direction of the Pastor and cemetery committee and assistance from the caretaker. Any and all inquiries will be addressed through the Parish Office.

### COMMITTEE MEMBERSHIP

The Cemetery Committee shall comprise of 5 members; five parishioners or others with cemetery skills/operation of cemetery. Members will be approved by the Pastor. Committee will choose a chairman and a vice-chairman. In this document, the term "committee" refers to Cemetery committee which oversees all activity in cemetery in co-ordination with Pastor.

### LOTS / PLOTS / PURCHASE

- \*All sales of cemetery lots will be transacted through the Parish office.
- \*A "Plot" is the term used for purchase of two (2) or more lots
- \*Lot holders purchase burial rights on said lot. The title to the land remains vested in the name of St Mary's Catholic Church
- \*When you purchase a lot or plot, a receipt and certificate will be issued to you as proof of burial rights.
- \*Holders of burial rights shall not subdivide, sell, convey, transfer, or assign to another a lot or portion thereof without the consent of the Pastor and/or committee
- \*Parishioners may buy a total of four (4) lots.  
Non-parishioners may buy only one (1) lot per person  
Non-parishioners may not purchase lots in newer (west) section of cemetery
- \*You must be a practicing and contributing member of St Mary's Parish for one (1) year to receive parishioner rates
- \*If you are the holder of burial rights for a lot or lots that have not been paid in full, or do not have proof of purchase, prior to utilizing lot for burial, it will need to be purchased at current rates for parishioners or non-parishioners or you will surrender

all burial rights to that lot. At the time of lot purchases a name must be given for record and mapping.

\*Any unusual requests for proceedings in cemetery will be conveyed through Parish office and committee

CURRENT LOT PRICES AND SERVICE FEES

- \*Cost per Lot-Parishioner.....\$500
- Non-parishioner.....\$1000
- Cost of opening and close full vault burial.....\$600
- Cost of open and close a cremain site.....\$200
- All monies paid will be to St Mary's Parish-Cemetery Association
- These costs may be reviewed time to time for stable operating costs

BURIALS-POLICIES

- \*Only one (1) full burial per lot. Full burial caskets will be in a Vault
- One (1) cremain urn is allowed with full burial.
- Two (2) Cremation urns burial allowed per lot
- Lots purchased are for burials ONLY.
- All burials approved by Pastor: unusual requests to be reviewed by Pastor and committee which may arise.

GRAVESTONES/ MARKERS/ MONUMENTS

- \*ALL upright or ground level gravestones/markers to be placed in St.Mary cemetery MUST have prior approval through Parish office or Pastor
- \*ALL upright or ground level markers will be placed on a foundation; min. 4" thick and 4" min. wash around marker. Accomodations for 3/4" hole for shephard hook on one end and 1/2" hole on other end for Service Veteran rod. All foundations will not infringe on adjacent lots!
- \*Notification of markers will be given to office for proper location by committee or Caretaker and flagged properly. Allow ample time for location..
- \*Upright markers are only allowed at the Head of grave site(s) and installed within twelve(12) months after burial if not installed prior. One marker per lot.
- \*Markers in need of repair/maintenance is the responsibility of lot owner(s). This includes tipped/leaning/deterioration. If lot owner(s) are not able, proper notification to committee/caretaker to perform work and pay current fees to St Mary's cemetery association. Current fee is \$30 per hour for labor. Any and All maintenance will be approved through church office/pastor/committee

- \*If a marker spans more than one lot, committee recommends a ribbon base to extend the full length of lots, if possible
- \*If a request for disinterment, the person seeking shall follow procedure and pay all costs involved.

#### GROUND LEVEL MARKERS

- \*Any ground level markers at head of site must be in line with adjacent markers
- \*If two(2) cremain burials in one lot, a marker(upright or ground level), placed at head and a second GROUND LEVEL marker may be at foot of site in line with the headstone. Owner may install upright marker at head with both names in lot on marker.
- \*Ground level markers must be flush with ground and maintained as such by owners. Cemetery employees will not be responsible for damage to defective markers. Committee has the right to inspect all work performed by contractors installing memorials to insure work is in compliance with the "Rules and Regulations"

#### DECORATIONS/ADORNMENT OF LOTS

- \*No new trees or shrubbery may be planted on or near lots. Maintaining existing trees/shrubs is the lot owner responsibility. If no action is taken the committee/caretaker have the right to do so; remove or re-plant to cemetery periphery. Owner may be billed for the work.
- \*New burial floral arrangements may be laid on grave and will be removed when wilted. All floral stands will also be removed by caretaker.
- \*All decorations (plants, floral, otherwise) shall be located at the sides of the marker/base. Nothing is allowed in front or back of the base. This impedes mowing/trimming operations and employees cannot be responsible for any damage. Decorations may also be attached to monument/marker or in shephard hooks/stands to keep off ground and at sides of marker/monument row.
- \*No curbing, fencing, or other enclosures allowed around a lot or plot. No glass containers/ anything breakable is not allowed for safety and equipment operations, mowing and trimming
- \*All decorations may be removed from sites by October of year and must be removed by April of year prior to annual May cemetery clean-up

#### ADMISSION INTO CEMETERY

- \*St Mary's Parish cannot be liable for any injuries of any kind; resulting from trespassing or lack of permission for any activity of any sort. Cemetery is for BURIALS and visiting deceased members of your families- Catholic Nature.

\*St. Mary's is also NOT responsible for any theft of sites or damage thereto. Any damage or wrongdoing to grounds or sites in cemetery should be reported to Parish office immediately for a timely insurance claim process if needed.

Family gatherings for burials or memorials or any sort are required to obtain permission from Parish office or Pastor.

As to nature of event, St Mary's has the right to appoint an "official" to oversee the event. Limitations include; no firearms except for military salute, no unleashed animals, no recreation vehicles (ATV or UTV), no picnic type settings (heavy food or alcohol use), no running and playing on neighboring sites/stones, no loud music of any kind, all garbage/waste will be taken with individuals off site. Complete list will be kept in cemetery files.

UNUSED- SELL BACK SITES- NEXT OF KIN

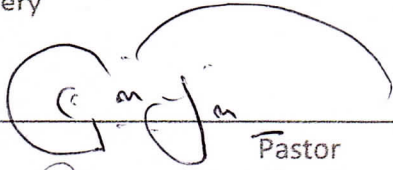
\*If a certificate holder wishes not to use a lot(s) and wants to return/sell back to the Parish, they will receive only the amount paid for lot(s). Any portion to Perpetual Account will not be returned.


\*If any special requests for lots are not on file in parish office, in writing, then the empty lots shall be available to children, then to grandchildren. Such heirs may need to document that they are "next of kin". If disputed then the laws of succession of Wisconsin Statutes will govern.

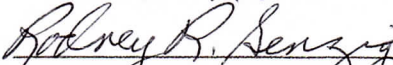
\*If the case of vacant lots with no family members remaining, then procedures in Wisconsin Statutes will be followed to vest ownership back to parish. (Copy of Wisconsin Statutes will be kept on file in parish office)

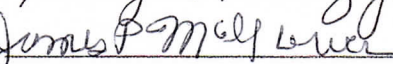
\*This Document when adopted, supercedes previous documents pertaining to the ownership, use, and management of said cemetery


ADOPTED Date 4-10-2025

Committee  Pastor









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## ST. MARY'S CEMETERY – GUIDELINES FOR GATHERINGS

- 1- All types of gatherings proposed in cemetery MUST obtain permission from Parish office, pastor, or committee. Office reserves the right to appoint an "official" to oversee gatherings. Parish is not responsible for accidents/injuries from negligence of others.
- 2- Proceedings will be spiritual- catholic in nature.
- 3- Be mindful of neighboring sites-no horseplay on or near monuments.
- 4- No loud music or bands allowed.
- 5- No picnic type settings-no large food or drink spreads allowed. Light snacks and drink allowed. Clean- up by organizers is a MUST.
- 6- No ATV/UTV traffic, not a playground!
- 7- No unleashed animals, control all pets.
- 8- Do not allow anyone to play or climb on monuments- fear of breakage or tipping or bodily harm. Respect all sites.
- 9- No firearms allowed except for "military taps" by honor guard members
- 10- St. Mary's cemetery officials reserve the right to refuse any suspicious requests.

Copy of these guidelines will be filed in the Cemetery file in rectory office